

Updated Action Plan for Uttlesford District Council

Audit date: 11-12 January 2011

Action Plan updated: 10 October 2011

TO ADDRESS RECOMMENDATION (INCLUDING STANDARD PARAGRAPH)	BY (DATE)	PLANNED IMPROVEMENTS	PROGRESS	ACTION TAKEN TO DATE
3.1.11 Review the schedule of officer authorisations and update as necessary to ensure it includes all current relevant imported food legislation. [The Standard – 5.1]	31/03/11	Re-issue authorisations to include reference to POAO regs, Import/Export Regs etc.	Completed	Authorisations revised for Food Lead Officer and Technical Officer. These were re-issued again in July 2011 with reference to the new TARP regs.
3.2.2 Review their monitoring returns to the Food Standards Agency to ensure that the returns fully reflect their work on imported food enforcement. [The Standard – 6.4]	31/03/11	Review data collection to ensure all areas of imported food control work is captured and reported.	Completed	Revised information submitted via the LAEM's return for 2010/11 to reflect additional work on High Risk Products etc.