

**ANNEX A****ACTION PLAN FOR: POWYS COUNTY COUNCIL****Audit Date: 9 – 12 March 2010**

<b>IMPROVEMENTS PLANNED</b>	<b>BY DATE</b>	<b>TO ADDRESS (RECOMMENDATION INCLUDING STANDARD PARAGRAPH</b>	<b>COMMENTS</b>
A documented training programme will be produced following employee staff reviews, to include for the monitoring of levels of training in accordance with the Food Law Code of Practice (Wales	Completed	3.3.7 The Authority shall :  (i) set up, maintain and implement a documented training programme  (ii) ensure the training of all staff involved in enforcement in approved premises in accordance with the Food Law Code of Practice (Wales)  [ The Standard - 5.4]	
A documented training programme will be produced following employee staff reviews, to include for the monitoring of levels of training in accordance with the Food Law Code of Practice (Wales	Completed	3.5.6 The Authority shall :  ensure that the risk rating of approved establishments is undertaken in accordance with the Food Law Code of Practice (Wales) Annex 5.  [The Standard: 7.2]	

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Monitoring records are kept, however , the monitoring of establishments within the scope of the audit is in the pilot stage	Completed	3.11.5 The Authority shall :  keep a record of all internal monitoring for at least 2 years.  [The Standard : 19.3 ]	