

Updated Action Plan for New Forest District Council

Audit dates: 9-10 February 2010

Action Plan updated: 26 November 2010

TO ADDRESS RECOMMENDATION (INCLUDING STANDARD PARAGRAPH)	BY (DATE)	PLANNED IMPROVEMENTS	PROGRESS	ACTION TAKEN TO DATE
3.1.9 Review and revise the procedure on the authorisation of officers to define which officers should be authorised under the Food and Environmental Protection Act 1985. In addition, ensure that all officers have authorisation under the current Official Feed and Food Legislation and that the authorisations issued to officers align with those detailed within the authorisation matrix. [The Standard – 5.3]	02/06/10	To review and revise the authorisation procedure and seek delegated authority from cabinet. To correct and reissue officer credentials.	Completed	Authorisation of EHO's under the current Official Feed and Food Legislation was confirmed by Cabinet on 5 July 2010. The authorisation procedure was reviewed on 26 July 2010 and the authorisation credentials reissued to all officers.