

TO ADDRESS RECOMMENDATION (INCLUDING STANDARD PARAGRAPH)	BY (DATE)	PLANNED IMPROVEMENTS	PROGRESS	ACTION TAKEN TO DATE
		Review and identify any outstanding interventions before year end and engage contractors, if resources permit, to complete programme of interventions.		Workload reviewed and temporary contractor engaged to inspect medium and low risk food establishments. This continues to be addressed in the same manner for 2015-16.
3.4.7 Ensure that a graduated approach to enforcement is considered where there is a failure to comply with hygiene improvement notices, in line with the Authority's enforcement policy. The reasons for any departure from the Authority's policy should be documented. [The Standard – 15.3 and 15.4]	Completed and on-going	Enforcement actions discussed with and agreed by Lead Food Officer and documented.	Completed and ongoing	All such actions are now agreed and documented. Expired HINs – timely revisits undertaken. By way of example, successful prosecution and conviction of catering establishment for non-compliance of an HIN and other offences.